

# **CALIFORNIA VENDORS POLICY COMMITTEE**

## **AGENDA JANUARY 16, 2008 SACRAMENTO, CA**

The meeting will convene Wednesday, January 16, 2008, at 9:00 a.m. and adjourn at 5:00 p.m. The session will be held at the Department of Rehabilitation, in Room 169 at 721 Capitol Mall, Sacramento.

### **Specially Set items:**

1:00 p.m. Anthony Sauer, DOR Director  
2:00 p.m. Pictures for ID cards

#### **A. ROLL CALL**

1. Compliance with November 1995 Motion 95.212 disclosure requirements for delegates. (Name, District, Location of Vending Facility)

#### **B. INTRODUCTION OF BEP STAFF**

#### **C. INTRODUCTION OF GUESTS**

#### **D. ELECTION OF OFFICERS**

1. Chairperson
2. Vice-Chairperson
3. Secretary-Treasurer

#### **E. REVIEW OF SUBCOMMITTEE EXIT REPORTS AND ASSIGNMENT OF SUBCOMMITTEE CHAIRPERSONS AND OTHERS**

1. Grievance
2. Fiscal
3. Rules
4. Training
5. Benefits
6. Quality Location Development
7. Assign CVPC Election Coordinator Representatives

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8. Task Force Healthy Foods
9. LA County Task Force
10. Nominee Task Force

**F. READING OF MINUTES**

Recommended Action

1. Approve the minutes of the CVPC meeting held on November 8, 2007
2. Responses to CVPC Motions of November 8, 2007

**G. EXECUTIVE SECRETARY'S REPORT—Janis Friesen**

1. Request for all mailing and email addresses and telephone, fax, cell phone numbers for delegates. Also facility(ies) operated.
2. Request for delegate preference on method of transmitting information from CVPC.
3. Duties of CVPC Executive Secretary
4. Filing Travel Reimbursement Claims with DOR (50 mile rule).
5. Issue copy of CVPC Binder containing Bagley-Keene Open Meeting Act, Federal Laws, State Laws and Rules and Regulations and CVPC Bylaws.
6. Comment on use of Bagley-Keene Open Meeting Act, CVPC Bylaws and Roberts Rules of Orders in conducting CVPC business.
7. Sub Committee Guidelines and Reports.
8. Quorum for Conducting Business
9. Sending alternates to CVPC Meetings

**H. DEPARTMENT REPORTS**

1. DOR Internal Audit
2. RSA Audit Exit report
3. Update on Program Manager Position

**I. NEW BUSINESS**

1. Strategic Plan
2. BEP Task Force
3. SB 441

4. AB 1566
5. 2008 CVPC Educational Conference

**J. OPEN FORUM**

**K. ADJOURNMENT: Thursday, January 16, 2008 at 5:00 p.m.**

**Individuals who need auxiliary aids as a disability accommodation for effective participation are invited to make their requests and preferences known to Janis Friesen at 916-558-5380**